



**Social Media and Contact Form**

**Client:** Please include your social media information and event hashtag if you would like to be tagged in social media posts.

**Points of Contact:** Please list all non-vendor points of contact for the day-of.

**Vendors:** Please list all vendors you have contracted with for your event. Vendors not listed on our webpage must have prior approval before being contracted to work here regardless of past status.

Vendor	Contact Name	Contact Phone #	Contact Email	@Instagram	@Facebook

***\*\*Please fill this page out and submit to us at or prior to your walk through.\*\****