

WATERTOWN LICENSING BOARD

12 C LICENSED CATERED EVENTS

(M.G.L. C. 138, s. 12)

PRIVATE EVENTS ONLY

All Alcoholic Beverages

Wine & Malt Beverages

Wine Beverages

Malt Beverages

12C CATERER INFORMATION:

CO. NAME: _____

ADDRESS: _____

PHONE: _____

TYPE OF EVENT: _____ **DATE OF EVENT:** _____

EVENT LOCATION (name and address) _____

EMERGENCY CONTACT INFORMATION FOR DAY OF EVENT:

MANAGER NAME: _____ **PHONE:** _____

HOURS: _____ **FUNCTION TO BE HELD:** **INSIDE** **OUTSIDE** **BOTH**

Pursuant to M.G.L. c. 138, s. 12, the service of alcoholic beverages shall not be for more than 5 hours during a private catered event.

The licensed caterer must maintain compliance with the regulations set forth legislation.

I have provided a copy of the caterer's license to the local licensing authority ("LLA")

I have provide proof of liability insurance to the LLA

I have provided above, an emergency contact number for the license manager

I am notifying the LLA that I, the licensed caterer, will be serving alcoholic beverages in the city at least 48 hours prior to the licensed caterer's private event.

Caterer Signature

Date

LLA CONTACT - LIC@WATERTOWN-MA.GOV